

# DIGITIZATION

## The Pennsylvania Academy of the Fine Arts Library:



### Digitization Services

The PAFA Library offers multiple services to digitize and photograph artwork, documents, and more, as well as a wide variety of imaging and editing services. We work in conjunction with the Archives to maintain museum standards of document handling and reproduction.

### Scanning

Our scanning service is perfect for artwork, photographs, documents, negatives, and more. We use Epson scanners for accurate reproduction.

### Artwork Digitization

PAFA offers an artwork digitization service to photograph a variety of work, including 2-D work such as paintings and prints, and 3-D work such as sculptures and ceramics. Using our Hasselblad H4D-50 Medium-Format camera, we can reproduce your artwork into 16-bit images with 50 megapixel image sensor resolution, and accurate color and lighting. We also offer focus-stacked images for 3-D work.



*Put in your order today!*

### Imaging Services

We offer a variety of imaging services including color adjustments and matching, retouching, editing, dust removal, proofing, cropping, resizing, graphic design, and working with staff one-on-one to prepare files.

### Contact Us

- **Email:** [library@pafa.edu](mailto:library@pafa.edu)
- **Phone:** (215) 972 - 2030
- **Website:** [www.pafa.org/education/library](http://www.pafa.org/education/library)

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## **PAFA Digitization Guidelines/Prices**

Our digitization services are drop-off only, and all work is subject to approval by staff. Prepayment is required, and prices are estimates only and subject to change without notice. Rush options are available.

*Consult with staff for details and help estimating your project.*

Visit our website for more guidelines and rules.

### **Scanning**

- Scanning up to 11x17" ...\$20.00/piece  
*Turnaround time is max. 5 days.*

#### **Bulk Order Pricing**

- 5+ pieces...15% off
- 10+ pieces...25% off
- 15+ pieces...40% off
- 20+ pieces...consult for pricing

### **Artwork Digitization**

#### **Medium-Format Camera Documentation (Highest Quality)**

##### **2-D works (paintings, etc.)**

- Longest side is less than 48" = \$60.00/piece
- Longest side is longer than 48" = \$75.00/piece

##### **3-D works (sculptures, etc.) - staff must review work**

- Consult with staff for pricing

#### **Mirrorless Camera Documentation**

##### **2-D works (paintings, etc.)**

- Longest side is less than 48" = \$50.00/piece
- Longest side is longer than 48" = \$60.00/piece

#### **Digitization Details**

*Turnaround time is approximately 2 weeks (excluding bulk orders)*

##### **Bulk Order Pricing (2D Artwork Only)**

- 2-5 pieces...10% off
- 5+ pieces...consult for pricing

### **Imaging Services**

- \$40-\$75/hour (billed every 0.25 hour)